



## The Ormond Heritage

CONDOMINIUM MANAGEMENT ASSOCIATION, INC.

One John Anderson Drive, Ormond Beach, Florida 32176

(386) 672-6778 Fax (386) 672-5187 E-Mail [ormondheritage@gmail.com](mailto:ormondheritage@gmail.com)

Web Site <http://ormondheritage.org/>

# Notice of Interior Decorating and Ball Room Committee Meeting

**Date of Meeting:** Wednesday, July 14, 2021

**Time of Meeting:** 2:00 PM

**Location of Meeting:** 2<sup>nd</sup> Floor Meeting Room

## Agenda

1. Call to Order
2. Proof of Notice
3. Roll Call
4. Approval of Minutes
  - a. June 15, 2021
5. Elevator Cab Interiors
6. Pool Party Room
7. Atrium Planters
8. Adjournment

All attendees are encouraged to maintain appropriate social distance  
and to wear a mask while at the meeting.

**Committee meetings are restricted to owners and board approved guests only.**



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# Minutes of June 15, 2021 Interior Decorating and Ball Room Committee Meeting

### 1. Call to Order

The meeting was called to order by Richard Ryan, committee chair, at 10:30 AM.

### 2. Proof of Notice

Notice of the meeting was given in accordance with statute and board instruction.

### 3. Roll Call

A quorum of the committee (Richard Ryan, Chair; Lois Berardi; Jim Geis; Arlene Halsey) was present in person. Carol Herlihy and Jessie Schminke were absent from the meeting.

### 4. Approval of Minutes

#### a. April 29, 2021

A motion was made by Jim Geis, seconded by Lois Berardi, and approved unanimously to accept the April 29, 2021 minutes as written.

### 5. Elevator Cab Interiors

Wade Sutherlin from NCIS was present to answer questions for the committee about his proposal for the elevator cab renovation. Materials, work time, alterations to the proposal, cost saving ideas, and the installation process was discussed at length. The committee asked NCIS to update their proposal based on the discussion before final review and recommendation to the board.

### 6. Pool Party Room

#### a. Paint Colors

#### b. Carpet

#### c. Cushions

A short discussion was held concerning current progress and ongoing work to renovate the décor of the pool party room.

### 7. Adjournment

There being no further information to come before the committee the meeting was adjourned at 12:25 PM.

Respectfully Submitted:

Tyler Brown CFCAM, CMCA, AMS, PCAM  
Manger, The Ormond Heritage



# ESTIMATE

13435 Banyan Rd  
Spring Hill, FL 34609  
Phone: (727) 743-7866

**INVOICE #**

CD1209 Revised

**DATE**

6/16/2021

**BILL TO**

Ormond Heritage  
1 John Anderson Dr  
Ormond Beach, FL 32176

**CUSTOMER**

Ormond Heritage CA

**Location**

Ormond Beach, FL

ITEM	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Elevator Cab Wall Panels	We propose to provide and install Elevator Cab Interior Panels as specified by the customer. Each elevator will have 7 of these panels; 3 on the rear wall, and 2 on each side wall for a total of 7 panels. Said panels will be constructed from an MDF core and have a laminate color choice, specified by customer, for the upper and lower sections of the panel. The upper and lower sections of these panels will be framed in with vertical "Stiles" and horizontal "Rails." The Stiles and Rails will protrude slightly forming the "framing" element of the panels. Rigidized "SandTex" pattern textured metal will be employed for the Stiles and Rails. The panels will be installed using Z-Clips to facilitate ease of removal should a panel be damaged beyond touch-up repair. Silicone adhesive applied to Z-Clips will ensure panels do not shift, but will allow for removal of damaged panels. Panels will be installed with a gap at floor level to allow code-required ventilation to flow naturally in and out of the cab. Finally, the panels will be installed with minimal reveals of 1/4" or less for a clean install. We can make minor adjustments for the elevator cab shell being out of square, which is a common occurrence. For instances where Cab Shells require more than 1/8" over a span of 8' we will do the best we can to balance the amount of existing visible defect.	6	5,135.00	30,810.00
Install New Light Diffusing Panels and Clean / Polish existing ceiling	We propose to remove and dispose of old egg crate ceiling panels, clean the existing ceiling frame, and install new opaque white polycarbonate light diffusing panels. This will allow the use of all available vertical height within the elevators with simply moving these panels aside.	6	589.60	3,537.60
Car Front Complete	We will provide and install cladding for the elevator car front, to include the Transom, COP Return, Cab Strike, and Cab Door. The Stainless deployed will be 18ga #4 finish type 304. The existing surface will be meticulously cleaned and prepared to accept the new cladding. Cladding will be installed using industrial strength contact cement in combination with premium grade construction adhesive.	6	2,519.15	15,114.90

American Biltrite Mirra	Provide and install AB Mirra flooring	6	1,296.00	7,776.00
Aluminum Subfloor Skin	Aluminum underlayment to be installed over subfloor	6	728.00	4,368.00
Elevator Pads	Provide and install pad buttons (4 sets) and protective pads (2 sets)	3	972.00	2,916.00
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Upon approval, please print, sign and return to us. We will then provide a deposit invoice for 50% of the total amount and schedule survey and installation dates.				-
				-
				-
				-
Thank you for your business!		SUBTOTAL		64,522.50
		TAX RATE		0%
		TAX		-
		TOTAL		\$ 64,522.50

If you have any questions about this invoice, please contact  
[Wade Sutherlin, grunner30@gmail.com]